



**LANCASTER
CITY COUNCIL**

Promoting City, Coast & Countryside

INDIVIDUAL CABINET MEMBER AND OFFICER DELEGATED DECISIONS

THURSDAY, 4 NOVEMBER 2010

Please find enclosed Decision Notices in connection with the following:

Officer Delegated Decisions:

1. **Provision of Banking Services** (Page 1)

Please note that these are subject to call-in.

Queries regarding these documents

Please contact David Watson - Democratic Services - telephone 01524 582096, or e-mail dwatson@lancaster.gov.uk.

Democratic Services,
Town Hall,
Dalton Square,
Lancaster LA1 1PJ

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Promoting City, Coast & Countryside

**EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER OR DELEGATED OFFICER
NOTICE OF DECISION**

THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER

TITLE OF DECISION: Provision of Banking Services			
NAME OF DECISION TAKER:	MARK CULLINAN		
POSITION AND RESPONSIBILITY HELD:	CHIEF EXECUTIVE		
CONTACT OFFICER:	STEVEN BOOTH		
TELEPHONE:	01524 582263		
E-MAIL:	sbooth@lancaster.gov.uk		
Details of Decision:			
That the Co-operative Bank Plc be awarded the contract for the provision of Main Banking services as outlined in the tender brief			
Reasons for the decision:			
<p>The current contract for the provision of main banking services expires on March 31st 2011.</p> <p>Two tenders were received one from the Co-operative Bank plc and the other from Barclays Bank Plc</p> <p>The tenders were evaluated on a 60% weighting for service quality and a 40% weighting for price</p> <p>On evaluation each tendering bank generally demonstrated a commitment to service both in their approach, the quality of their tender submission and in the services offered. Price had a 40% impact on the selection with the incumbent bank, Co-Op Bank, being the least expensive. In conclusion, therefore, it seems that there is no compelling case for changing banks.</p> <p>It is recommended that the tender from the Co-operative Bank Plc be accepted</p>			
IS THE DECISION URGENT			
No			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW & SCRUTINY PROCEDURE RULES)			
SIGNATURE OF THE OVERVIEW & SCRUTINY CHAIRMAN:	N/A		
I confirm that I have taken account of the options proposed by officers, the various implications set out in the report and the comments of the Monitoring and Section 151 Officers and am authorising the decision as set out above.			
SIGNATURE OF DECISION TAKER:	Mark Cullinan		
DATE:	2 November 2010		
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			
		REF NO.	2010/OD8
DATE DECISION TAKEN:	2 November 2010	DATE RECEIVED BY DEMOCRATIC SERVICES:	2 November 2010
DATE DECISION PUBLISHED:	4 November 2010	IMPLEMENTATION DATE (publication day + 5 working days):	12 November 2010